How to Add Team 237's Calendar To Your Calendar

Please pick one of the following guides based on <u>if you have a Gmail account or not</u> and <u>your phone type</u>:

- Don't Have a Gmail Account – Go to Page 2
- Have a Gmail Account – Go to Page 3
- Have a Gmail Account and an Android Phone – Go to Page 4
- Have a Gmail Account and an iPhone – Go to Page 5
- Don't Have a Gmail Account but have an iPhone – Go to Page 6

Please talk to a Team 237 mentor during a meeting if you have any issues or have a question about the instructions.

How to Add Team 237's Calendar To Your Calendar
Don't Have a Gmail Account

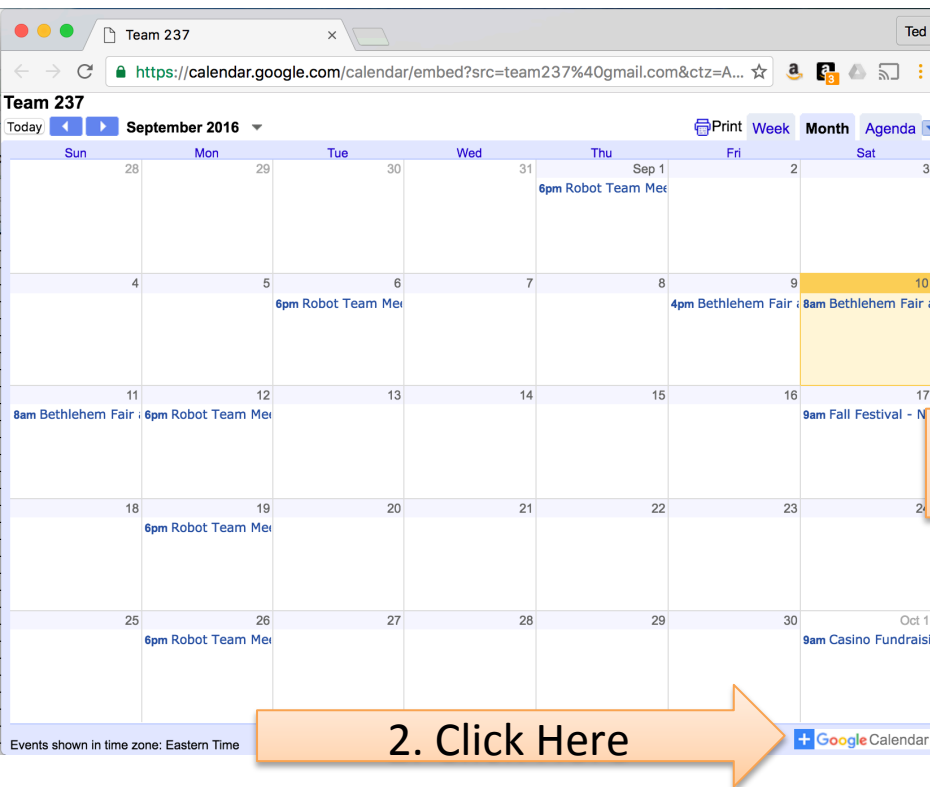1. Click: https://calendar.google.com/calendar/embed?src=team237%40gmail.com&ctz=America/New_York
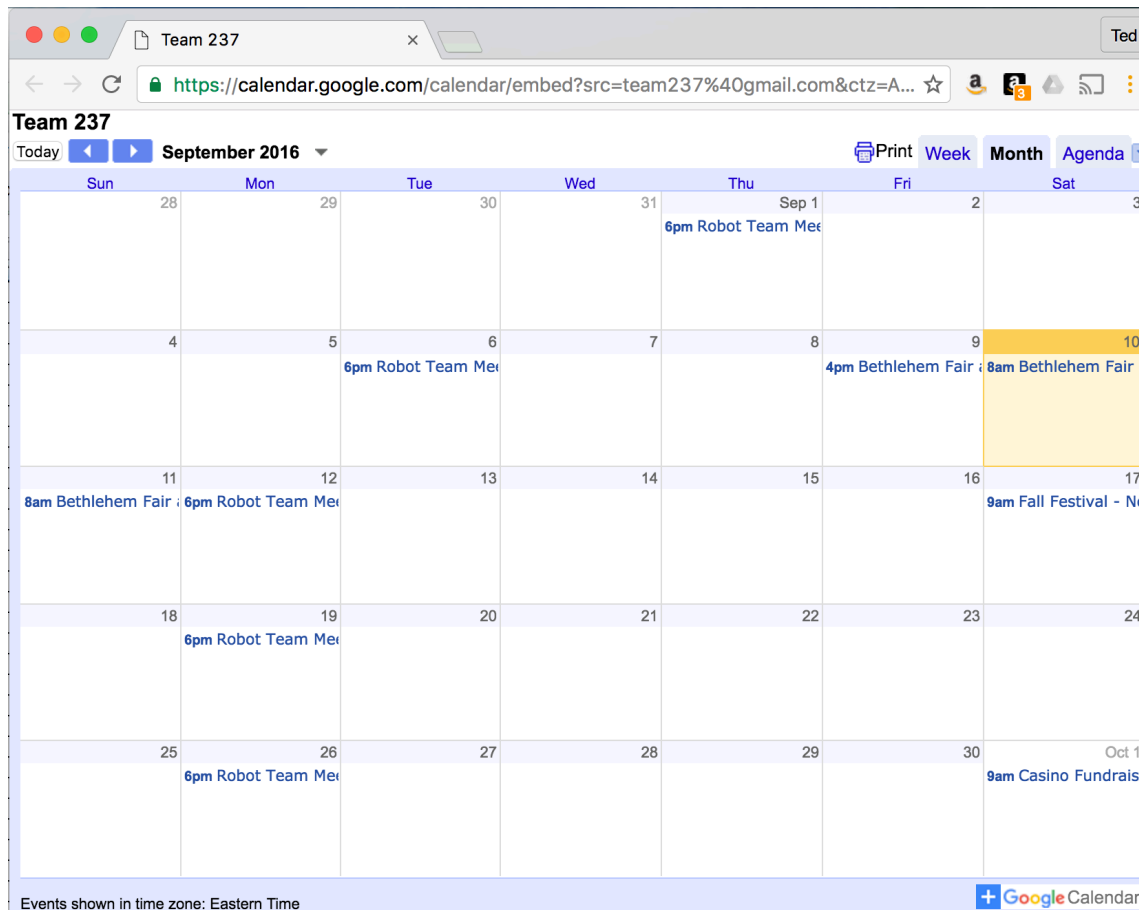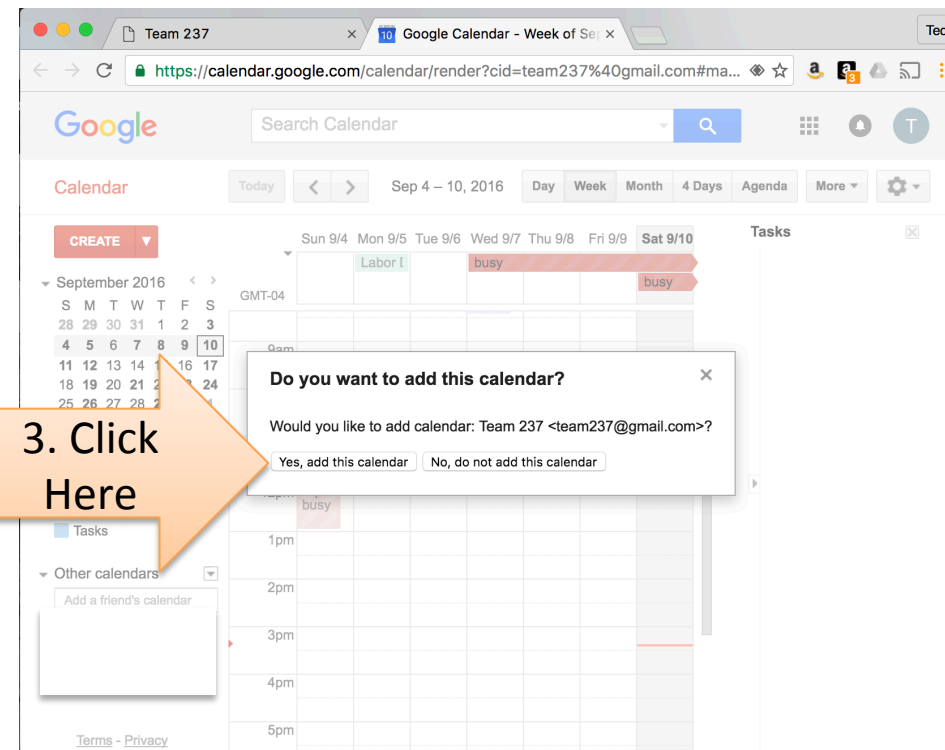

Visit this page often to check for events

How to Add Team 237's Calendar To Your Calendar
Have a Gmail Account

1. Click: https://calendar.google.com/calendar/embed?src=team237%40gmail.com&ctz=America/New_York

3. Click Here

2. Click Here

Now Team 237 Events will show up in your Google Calendar

How to Add Team 237's Calendar To Your Calendar
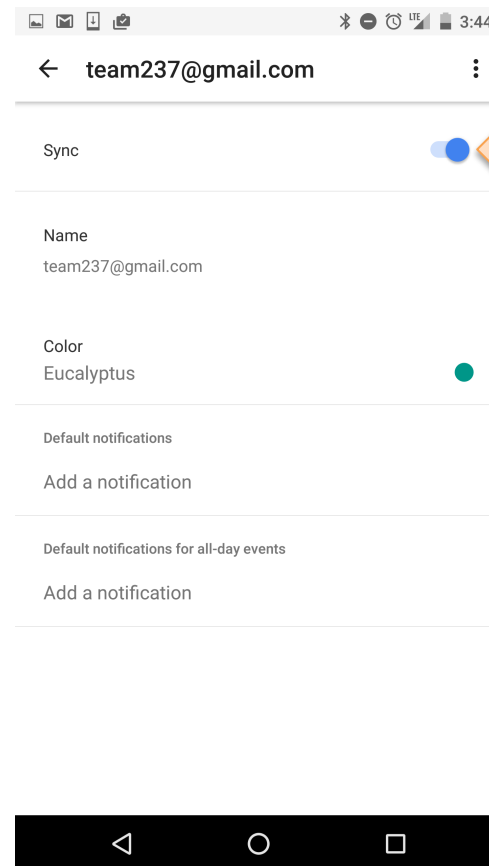## Have a Gmail Account and an Android Phone

1: Follow the Gmail Account instructions on page 3

2: Install Google Calendar (Free) (If Needed)

      https://play.google.com/store/apps/details?id=com.google.android.calendar&hl=en

2. Open the Calendar App and Sign in (If Needed)

3. Click Settings

4. Click Here

5. Make Sure Slider is Blue

Now Team 237 Events will show up in your Google Calendar

How to Add Team 237's Calendar To Your Calendar
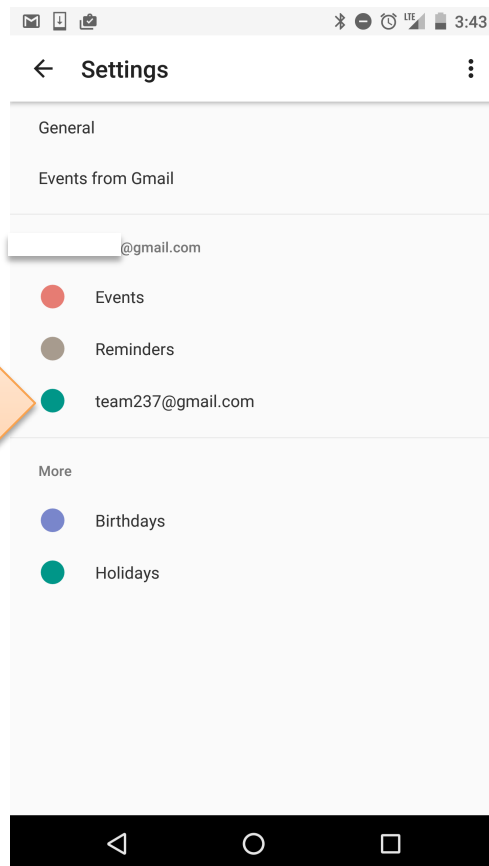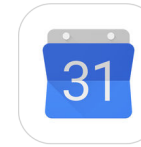## Have a Gmail Account and an iPhone

Option A: Follow Google Calendar Instructions on page 3 and download the Google Calendar app from the App Store

Google Calendar
Google, Inc.
★★★☆☆ (52)

A1. Sign in and Events Should be listed.

Option B: If you want Team 237 events to show up in your standard Apple Calendar App

B1. Follow Gmail Account Instructions on page 3.

B2. Go to this website:
https://calendar.google.com/calendar/syncselect

In about 2 minutes, Team 237 Events Should Be Shown in your Standard Calendar App

B3. Check Here

Google Calendar

Sync Settings

Select calendars to sync to your iPhone/iPad/iCal*

My Calendars
☑ _____@gmail.com
☑ Contacts

Shared Calendars
☐ _____
☑ Team 237 (Read Only)
☑ Holidays in United States (Read Only)

Not available for syncing
_____

Cancel   Save

*   or any other CalDAV device.

How to Add Team 237's Calendar To Your Calendar
Don't Have a Gmail Account But Have an iPhone

Follow the instructions below:

1. Click: https://calendar.google.com/calendar/ical/team237%40gmail.com/public/basic.ics

2. Click Here

Subscribe to the calendar "team237@gmail.com"?

Subscribe | Cancel

3. Click Here

The Calendar "team237@gmail.com" has been added

View Events | Done

Team 237 Events Should Now Be Shown in your Standard Calendar App
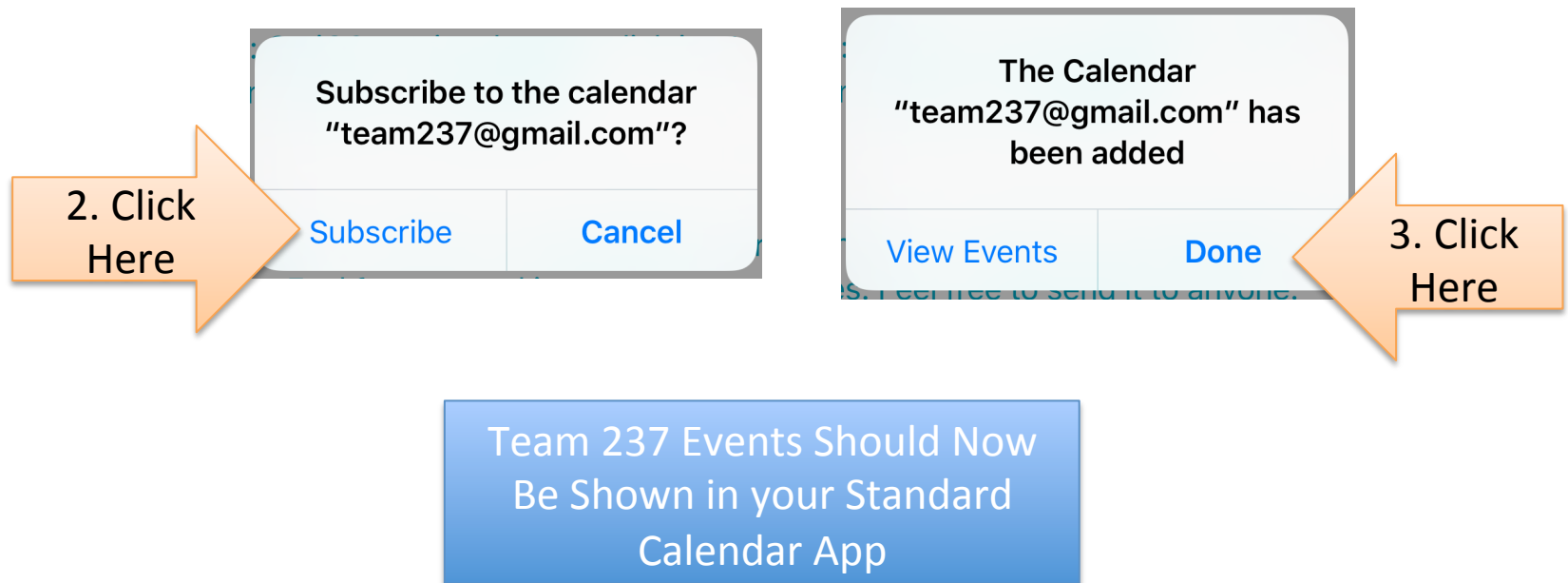
Note: If you are an Android User, DO NOT Click the link above.
Clicking the link above will save a snapshot of the calendar events for the team. These won't update and new events will not be automatically updated.